

**LETTER AFFIRMING COMMITMENTS OF PROSPECTIVE IFBEC MEMBER COMPANY TO THE  
INTERNATIONAL FORUM ON BUSINESS ETHICAL CONDUCT**

Dear IFBEC Chairperson,

(Insert company name) is pleased to affirm its commitment to the Global Principles and the mission of the International Forum on Business Ethical Conduct. (Insert company name) hereby agrees to be bound by the IFBEC Charter and, while a member of the IFBEC, will pay the applicable annual membership fees.

As required, (insert company name) also hereby submits its completed company statement, which is signed by (insert name of CEO-level signatory) and is attached to this letter. Future company statements will be completed and signed by the senior corporate official responsible for ethics.

(Insert company name) agrees to have its Company Statement posted on the IFBEC website, and also agrees to allow the IFBEC to link from (insert company name)'s name on the IFBEC website to (Insert company name)'s company ethics website.

Any questions regarding this letter should be directed to (insert ethics representative name).

Sincerely,